

26 North Sixth Street  
PO Box 266 • Hilbert, WI 54129

920.853.3241 • Fax 920.853.3515  
hilbertclerk@villageofhilbert.com  
www.villageofhilbert.com

Dated: September 9, 2022

For the record, this meeting has been properly posted and noticed.

NOTICE IS HEREBY GIVEN, that the regular meeting of the Village Board will be held at 7 p.m. on Tuesday, September 13, 2022 at the Village Hall located at 26 N. 6<sup>th</sup> St. at which time the following items of business will be discussed and possibly acted on:

Roll Call

Pledge of Allegiance

Citizen Questions and Concerns

Announcements

Please have all 2023 budget meetings completed so that all information is turned into the clerk's office no later than  
September 30, 2022

Consent Agenda –

1. Minutes from board meetings, fire department meetings and first responder meetings
2. Village treasurer's report, fire department treasurer's report and first responder treasurer's report
3. Correspondences:
  - a. MEG Newsletter
  - b. Boardman & Clark, LLP
  - c. Notice of January 1, 2022 estimated population
  - d. Notice from WCRB of experience modification factor
4. Reports:
  - a. Labor hours
  - b. Building Permits
  - c. Report of 2022 Annual Board of Review
  - d. Notice of receipt of quarterly cable franchise fees
  - e. Notice of estimated personal property aid – Real Estate
  - f. Notice of estimated personal property aid – TID #2

Claims for the Village of Hilbert

Unfinished Business:

2022 Projects –

Change Orders

Payment Requests

Notice of approval of water main replacement on S. 3<sup>rd</sup> St.

Recycling/Rubbish –

Monthly report on recycling

Police Protection for the village –

Monthly Report

Fire Department –

Discussion and possible action regarding request to change locks on fire station building

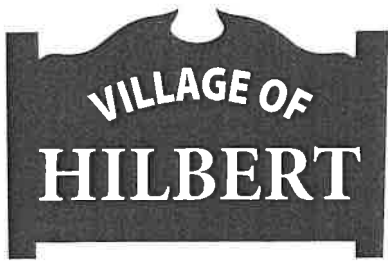
TID District #2 –

Wastewater Treatment Plant –

Discussion and possible action regarding computer issues at the treatment plant

Well #4 –

Update on the Project



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Unfinished Business cont –

Village Meadows Subdivision –  
Subdivision Improvements –  
Phase II Development –  
Change Orders  
Payment Requests  
Discussion and possible action regarding proposals for listing contract for selling lots  
Notice of approval of final plat

Fochs Trails Subdivision –  
Discussion and possible action regarding special assessment billing – Hernke family to appear

Former Bel Brands Property –  
Update on the project –

Lead Service Lines in the Village –  
Change Orders  
Payment Requests  
Discussion and possible action regarding Resolution 2022-09 Authorizing Execution of Principal Forgiveness  
Financial Assistance Agreement with the DNR

Issues with the rip rap stone on the drainage ditch at the end of Creek St. –  
Drain Tile on Cedar St. –

Clerk's Office Door Replacement –  
Discussion and possible action regarding seeking proposals for providing backup services for daily village operations due to  
a deemed emergency – T. Keuler

Discussion and possible action regarding seeking proposals and contracts for engineering services for projects prior to  
proceeding with the projects – T. Keuler

2023 Budget –  
Discussion and possible action regarding a policy for not allow any approvals without full board review and approval  
Discussion and possible action regarding the proposed employee handbook  
Discussion and possible action regarding disposing of excess fill – J. Schmidt

New Business:

Application for operator licenses – current year  
Classes/Seminars/Schooling for employees –  
Discussion and possible action on requests for schooling/training sessions  
Reports on schooling/training sessions attended

Discussion and possible action regarding renewal of the Field Maintenance Agreement with the Hilbert Athletic Association

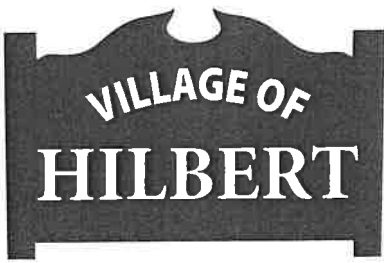
Discussion and possible action regarding request of Sargento Foods to have no parking in front of their Hilbert facility

Discussion and possible action on Resolution 2022-10 Red Ribbon Week Proclamation

Discussion and possible action regarding request of Local Lounge to host an additional Outdoor Farmer's Market for 2022

Park & Recreation Committee –  
Committee meeting minutes presented for acceptance and to be placed on file  
Committee recommendation regarding renting out park/community center tables and chairs  
Discussion and possible action regarding renting out park/community center tables and chairs

Village Board Member Informational Report  
Village Personnel Information Report  
President's Report



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NOTICE IS FURTHER GIVEN, that the board will then convene into closed session to discuss the possibility of pursuing to purchase public property and investing of public funds.

Specific exemption – Under S. 19.85(1)(e): Deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

Motion to convene into closed session  
Roll Call Vote

NOTICE IS FURTHER GIVEN, that the board will reconvene back into open session.

Discussion and possible action regarding the purchase of public property, investing public funds and other directly related items of business

Adjournment

A handwritten signature in black ink, appearing to read "Dennis DuPrey", enclosed within a hand-drawn oval.

Dennis DuPrey, Administrator Clerk Treasurer